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5 November 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: Director of Training

FROM : Acting Chief, Plans &amp; Policy Staff

SUBJECT : Weekly Activities Report--Period 30 October - 5 November 1953

1. Project 52-37, Collection Manual. Several weeks ago, target dates were projected for completion of the first draft and of a revised presentable version. The first draft was completed on schedule, and substantial progress is being made on the remaining work of revising, editing, indexing, and final typing. But it is now evident that the second date was over-optimistic. One factor for which insufficient allowance was made is verifications of several sections by various means, including checking the drafted material with the offices and divisions to which it pertains. It is, therefore, necessary to shift the date from 13 November to 20 November.
2. Project 52-41, Training Liaison Officers. Minutes of the October DD/A and DD/P TLO meetings were forwarded to the Director of Training on 2 November. Minutes of October DD/I meeting forwarded previously.
3. Project 53-13, Glossary of Intelligence Terminology. Among requests for copies some are now beginning to come from the DD/P complex. No actual suggestions for improvements have yet followed the present distribution, but several TLO's have indicated active interest in this phase of the project and some have reported that members of their staffs are expecting to present suggestions.
4. Project 53-52, KUBARK Career Service. Memorandum (re CIA Career Service Program of OTR for information of station personnel in [ ] at the request of Chief of Station) coordinated with Chief, JOT/D, and transmitted this date to the Director of Training for approval and signature.
5. Project 53-53, Brief (Russian Training Programs). S/PP in process of preparing a brief of several reports on various types of Russian training programs. Target date for completion mid next week.

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6. Project 53-54, CTR Announcement (Area Training). S/PP, in collaboration with Programs Division, is preparing a comprehensive announcement of area programs available to Agency personnel. Announcement will be held until publication of CIA Regulation [REDACTED] Training at Non-CIA Facilities under Public Law 110.

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